



Personal Lines		Agri	Commercial
<u>Standard Fee</u>		<u>Renewals</u>	
<u>Fee</u>			
Private Motor	€55.00 or up to 100% of premium	Minimum charge €55.00	Minimum charge €55.00
Commercial Motor	€55.00 or up to 100% of premium	Up to 100% of premium	Up to 100% of premium
Home	€55.00 or up to 100% of premium		
Travel	€55.00 or up to 100% of premium		
Misc.	€55.00 or up to 100% of premium		
<u>Standard Fee</u>		<u>New Business</u>	
Private Motor	€55.00 or up to 100% of premium	Minimum charge €55.00	Minimum charge €55.00
Commercial Motor	€55.00 or up to 100% of premium	Up to 100% of premium	Up to 100% of premium
Home	€55.00 or up to 100% of premium		
Travel	€55.00 or up to 100% of premium		
Misc.	€55.00 or up to 100% of premium		
<u>MTA's</u>			
All Adjustments	€55.00 or up to 100% of premium	€60.00	€60.00
Dup C&D/NCB	€55.00 or up to 100% of premium		
Premium returns *Premium return policy	€55.00 or up to 100% of premium		
Direct Debits	Nil		
Live NCB	Nil		

Where applicable fees are charged on a time spent/disbursement basis and our current standard hourly rates

are €750 for directors, €500 for senior management and €250 for other staff. In determining the hourly rate any additional factors such as urgently, complexity and specialist skills will be taken into account and the standard rate will be increased accordingly. The above fee structure is indicative only and may be adjusted due to complexity or time disbursement

*Munstergroup Premium Return Policy: Munstergroup Accounts Dept. issues all credit payments within

5 days of having received from the customer the premium refund declaration. In accordance with the company terms & conditions of trading, commissions are deemed to be earned at inception or at the point of mid-term adjustment or year-end adjustment. Credits are returned net of commissions earned. Additionally any premium outstanding on account or standard transaction charges due to Munstergroup on this or any other account of the customer will be deducted from the credit amount due.

Our trading conditions structures and charges are available on our website and can be viewed on

If your premium is being paid by direct debit/premium finance, your agreement will be credited with the return amount. Failure to return the Premium Refund Declaration within 30 days will automatically generate a refund in line with your most recent payment method. E.g. If payment was made by Credit/Debit card within the last 170 days the refund will be credited to the card used for the original transaction.